



"SEASON-11"

Revision: 1

Release Date: 8th June, 2020

VIRTUAL EVENT

Due to COVID-19 pandemic, Efficycle 2020 will be conducted as virtual event followed by a physical event (tentative). Virtual Event is scheduled from 21st - 30th Sept, 2020.

Read Message from Convener on Virtual Efficycle 2020.
<https://www.ffi.saeindia.org/pdf/Message from Convener on Virtual Efficycle 2020.pdf>

Teams who have already registered for Efficycle 2020 **need not to register again** through online portal, only fees submission is required.

However, new teams can register till 20th June, 2020.

New details of SAE NIS Bank account are given below.

Team Registration & Fee Submission Guidelines

1. All teams must read the guidelines given in this document very carefully before filling the online registration form.
2. Registration link will be open till **20th June, 2020.**

A. Team Requirements

3. **Team Structure:**
 - **Student Members:** Minimum 5 to maximum 13 student members-
 - **Faculty advisor:** One faculty advisor must be appointed by College/University.
4. **Eligibility:**

All participants must be enrolled in degree seeking undergraduate programs under any engineering disciplines. Students who have completed their graduation seven (7) months prior to last date of virtual competition remain eligible.
5. **SAE Membership Requirement:**

All the team members and faculty advisor should have **active and valid SAE membership**. In case of not having SAE membership at the time of team registration, write **A/F** in the registration form. The membership must be taken in due course of time and active membership proof should be produced at the time of main event. For SAE membership visit www.saeindia.org



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B. Registration Procedure

6. EFFI-CYCLE 2020 registrations will follow a 3-step procedure as explained below:

Step 1: Online Form Submission

- Choice of category of vehicle :
 1. *Conventional Hybrid*
 - 2a. *Advanced Hybrid*
 - 2c. *Advanced Electric*
- Registration through online form by teams & allocation of team ID

Step 2: Submission of Signed Copy through email

- Fixing of photographs and signatures on printed form
- Submit scanned copy of signed form to efficycle.teams@saenis.org

Step 3: Phase-1 Fee Submission

- Submission of fees online to SAE NIS account

Important

Step-1: (Online Form Submission)

- Registration of teams for EFFI-CYCLE 2020 will be done online through the link <https://effi2020registration.in/>
- A valid email ID and mobile number should be used to create an account at registration portal. The same email ID and phone numbers will be used for sending verification code. After submitting verification codes, use may login to portal and fill the online registration form. The email ID used for account creation shall be automatically taken as team email ID in form and it cannot be changed later. Hence, it is advised to create a separate email ID for team and use it for registration and all future communications.
- There will be 2 formats of event in season-11 with 3 type of vehicle variants:
 - Conventional Hybrid Efficycle** (Under Conventional Format)
 - Advance Hybrid Efficycle** (Under Advanced Format)
 - Advanced Electric Efficycle** (under Advanced Format)
- A team can participate in any one format of event (Conventional or Advanced formats) and can choose to fabricate any variant of vehicle (Hybrid or Electric). However, an institute can register one or multiple teams for each format & variants. In such a case, any member or faculty advisor cannot be common in any 2 teams. Even if such entries are made, these will be considered invalid. Organizing committee may ask to change such duplicate entries.
- Participant must correctly choose the event format / vehicle category in online form. However, the **category change may be performed till 20-June-2020** with permission of Efficycle Technical Committee.

Important

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- vi. Teams should fill all the details very carefully as asked in the registration form. Photos of the team member and faculty advisors can also be uploaded online through the photo icons given in the form.
- vii. After successful submission of registration form, a confirmation message will be displayed-
 - (1) Every team will be assigned a **Team Registration ID**. Team Registration ID will be a 5 digit number with last 3 digits showing the sequence of their registration for Efficycle-2020. Teams should mention this team registration ID as a reference wherever required in further communications.
 - (2) In the confirmation message, a link will be provided to **print or download the registration form**. The form may be downloaded on printed from the given links. It can also be downloaded from user's account later on.
- viii. Auto generated confirmation mail for successful registration will be sent to registered team email ID. Team will also receive a confirmation message at Team Captain's registered mobile number.
- ix. For any problem faced during online registration procedure, write to efficycle.technical@saenis.org.

Step 2: Submission of Signed Copy through email

- i. Affix the good quality recent colour photographs of all the required members on form if not uploaded digitally during form filling online.
- ii. This form must be dully signed by team captain, faculty advisor, Reference Contact Person (Dean/HOD/Director) and college stamp should be affixed.
- iii. The scanned copy (in .pdf format and single file) of form must be submitted to efficycle.teams@saenis.org by **25-June-2020**.
[Subject Line: Team ID_Team Name_Registration Form Submission]
- iv. The hard copy of form should be kept safe in team's record. It will be required to produce at the time of main event.

If it is not possible to get signatures of college authorities on registration form, the approval can be taken on email from faculty advisor and Reference Contact Person (Dean/HOD/Director). The form should be then submitted to efficycle.teams@sasen.org along with the copy of mail approvals from college authorities. In this case all photographs should be uploaded online while filling/ editing the registration form.

Step 3: Submission of Phase-1 Registration Fee

- i. Registration fees will be accepted in 2 phases.
- ii. To complete the registration process, teams must deposit the Phase-1 Registration Fees into SAENIS Account latest by **30th June, 2020**.

Editing Team Details:

- i. Team details (except team email ID) can be edited anytime before or after submission of online form. Teams must carefully check all the details before final submission.



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- ii. However, if it is required at later stage to change the team details, the changes may be performed online from user's account. The edit options are given in the user's account dashboard. All changes must be carefully saved.
- iii. After such changes, again the new form should be downloaded. The approved copy of form should be submitted to efficycle.teams@saenis.org. In case of failure of revised form submission, the changes will not be accepted.

C. Instructions to Fill the Online Registration Form

7. All mandatory fields must be filled and teams must provide the correct information in the form.
8. **Any team member's personal email ID cannot be used as team email ID. It is recommended to keep the team email ID very simple and to include team name in it for easy identification.**
9. Teams should not use the word "Team" in the team name. For example, if the team name is ABC, **DON'T WRITE** the name as "Team ABC".
10. Details of **reference contact person** (HOD/Dean/Director of college) must be filled correctly.
11. Only one team can be registered with one team email ID. If different teams are registering from same institute, separate team email IDs should be used.
12. One Institute can participate in all formats of events with different teams. Moreover, more than one team from same institute can participate in one or all formats of event.

D. Registration Fees Submission Guidelines

13. Only phase-1 fees should be submitted for participation in Virtual Efficycle-2020.
 - Phase-I (for Virtual Round): **Rs. 5,000/-** (Rupees Five Thousand only)
 - *To be submitted by 30-June-2020.*
 - Phase-II (for Physical Round): **To be informed later**
 - *To be submitted by teams participating in Physical Event. Decision about conducting the physical event will be informed in October, 2020.*
14. [Reserved]
15. Fees must be paid by teams directly to SAE NIS **ONLY THROUGH ONLINE TRANSFER** as per details given in Sr. No. 17 below.
16. After fee deposit/online transfer, send the following details to efficycle.teams@saenis.org :
 - Team Registration ID (e.g. 20XXX)
 - Team Name
 - College Name
 - Address for dispatch for receipt
 - UTR No/ Transaction Reference No. of online transfer

Please write mail with subject: <**Team Registration ID**>_Fee Submission_Virtual>



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17. Following are the details for fee submission and NEFT/RTGS transfer:

- Account Name : **SAE NORTHERN INDIA SECTION**
- Bank Account No. : 67111655183
- Name Of The Bank : STATE BANK OF INDIA
- Name Of the Branch : MARUTI UDYOG LTD (70623)
- Bank Address : PALAM GURGAON ROAD, GURGAON - 122015
- Account Type : CURRENT
- IFSC CODE (NEFT) : SBIN0070623

E. IMPORTANT LINKS

- Queries related to registration & fee : efficycle.teams@saenis.org
Technical Queries : efficycle.technical@saenis.org
Official announcements : <http://effi.saenis.org/>
Official Facebook group : facebook.com/groups/EfficycleSAENIS/

Efficycle Organizing Committee



[Disclaimer: Any information received through any unauthorized sources such as phone calls, emails or any other Facebook groups/pages etc should be considered fake/misleading/spam. Teams must immediately check the authenticity of such information by contacting Efficycle Organizing Committee.]